

WIC Info Memo



Utah Department of
Health & Human Services
Family Health



Memo #: 2025-4-I-Proposed State Plan

Date: 05/30/2025

To: WIC Directors, Clinic Staff, State & Local Health Department Leadership, WIC Vendor Leaders

From: Rick Wardle, WIC Operations Manager

The federal fiscal year 2026 Utah WIC State Plan is now open for a 30-day public comment period.

The Proposed State Plan can be found on the Utah WIC SharePoint site, Policy & Procedures tab, on the right menu under "Proposed State Plan". For those who do not have credentials to access the Utah WIC SharePoint site, the State Plan is posted on the Utah WIC website at: <https://wic.utah.gov/about/wic-policies/proposed-state-plan/>. It will be available for review and comment through the month of June.

Section II of the State Plan is the Local Agency Policy and Procedures Manual (P&P), which includes policies relevant to the operation of WIC clinics and participant eligibility, benefits and services. Section III of the State Plan is the State Operations section and contains policies relevant to state operations of the WIC program including policies for WIC vendors and food authorization.

Also posted and attached with this memo is a document entitled 2026 State Plan Changes and Comments. The first column of this table describes changes that have been made to the State Plan and the locations of each. In the Local Agency & Public Comments column you may write your comments regarding the proposed changes. You may email your comments to rwardle@utah.gov. We can accept your comments until June 30, 2025. If you have questions, please contact me at rwardle@utah.gov or at 801-273-2991.

Some State Plan documents may require additional updates when USDA Food and Nutrition Service (FNS) guidance is received. All edits to the State Plan will be reviewed by FNS.

It is anticipated that these policies will become effective October 1, 2025 or after final FNS approval.

Thank you for your input on the Utah WIC State Plan.