

Interstate Dual WIC Enrollment

- I. Interstate dual WIC enrollment detection will be handled by the State WIC Office.
- II. In areas where a local agency serves a WIC population or operates a clinic site on or near a state border, or in proximity to another Indian or state WIC agency, the Utah WIC Program has entered into a Memorandum of Agreement with that agency for the detection and prevention of dual participation.
- III. States are to provide an active participant report for clinics located close to state borders on a quarterly basis. The files will be provided at the beginning of each quarter (October, January, April, and July).
 - a. Reports should include specific elements determined with the agreement to be able to identify potential dual participants.
 - b. Quarterly, Utah sends an email to specific contacts at bordering state agencies and Indian Tribal Organizations (ITO) with which we have a current agreement. The email is to request that the bordering state upload their participation file to Utah's Secure File Transfer Protocol (SFTP) site using the credentials provided by Utah.
 - c. For files that Utah receives from other state and ITO agencies, these are imported into our Vision MIS system and processed to look for any matching or similar names and birthdates.
 - d. If matches are found, it is determined which months benefits were issued in Utah, and this information is shared with the other agency for their research and comparison. Follow-up emails are sent to the agency contacts as needed.
- IV. If dual participation for the same months is found, the WIC program directors or their designees will jointly determine what further action(s) are needed. Immediate disqualification from one of the State Agency programs or clinics will be implemented for participants found in violation due to dual participation. Where deliberate misrepresentation is involved, the participant may be disqualified from participating in both State Agency programs or clinic as specified in § 216.12(k) (2).
- V. The State WIC Office will notify clinics of any action that must be taken regarding possible participant violations found involving interstate dual participation.

- VI. Additionally, WIC agencies that operate clinics within local service areas located close to state borders can and should contact the neighboring state's WIC clinic at any time when they suspect that an individual participant may be active in more than one WIC Program.