Utah WIC Local Agency Policy and Procedures Manual

Breastfeeding and the Nutrition Interview

- I. <u>The breastfeeding status should be asked about and updated as needed at every</u> <u>WIC contact for all breastfeeding women (partially or exclusively).</u>Breastfeeding information should be collected and updated at every WIC contact.
- II. All pertinent breastfeeding questions of the Nutrition Interview screen and Breastfeeding PanelComplete the Breastfeeding Panel, Nutrition Interview, and create a care plan, as part of a comprehensive nutrition assessment, must be completed at every certification for mom and infant. These should also be completed at everyand infant midcertification and recertification for children 2years-old and younger. visit for all categories, and at the midcertification visit for infants. Breastfeeding information should be updated at these visits as well as when infant breastfeeding status changes.
 - Complete the Breastfeeding Panel if breastfeeding status changes outside of the appointments listed above.
 - <u>Document the completed breastfeeding assessment in the Food Package</u>
 <u>screen's "Comments" field. Document additional details in the care plan if</u>
 <u>needed.</u>
- III. Document additional details in the care plan or food package "Comments" field if needed.
- III.<u>IV.</u> The <u>nutrition</u> interview process should be interactive between the staff person and the participant.
 - a. The interview should incorporate VENA and the 3-Step Counseling method (listen, affirm, and then educate) in providing breastfeeding counseling, support, and education.
 - b. As information is obtained at the WIC contact through dialogue and conversation, fields can be completed in the applicable panels and screens.
 - c. Use "starters/prompts" under each section to help start conversation.
- Use the list below on the conversion of months to weeks, when completing breastfeeding frequency fields. To convert months to weeks:

1 month = 04 weeks 2 months = 09 weeks

II. Nutrition Services-Breastfeeding/Breastfeeding Promotion and Support/Breastfeeding Interview

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3 months = 13 weeks 4 months = 17 weeks5 months = 22 weeks 6 months = 26 weeks 7 months = 30 weeks8 months = 35 weeks 9 months = 39 weeks 10 months = 43 weeks 11 months = 48 weeks 12 months = 52 weeks 13 months = 56 weeks 14 months = 61 weeks15 months = 65 weeks 16 months = 69 weeks 17 months = 74 weeks 18 months = 78 weeks 19 months = 82 weeks 20 months = 87 weeks 21 months = 91 weeks22 months+ = 96 weeks+

<u>V-VI.</u> Use the list below for Breastfeeding Panel questions.

Days/weeks:

0- 6 days = 0 weeks (Note countingCount the day of birth as Day 0) 7-13 days = 1 week 14-20 days = 2 weeks 21-37 days = 3 weeks 28-34 days = 4 weeks 35-41 days = 5 weeks 42-48 days = 6 weeks 13 weeks = 3 months

VI. _____ Definitions for Breastfeeding Panel - Formula and Foods columns:

- a. **Nothing-** has not been fed anything other than breast milk, vitamins, minerals, and/or medications.
- b. **Rarely** has been or is being fed something other than breast milk, vitamins, minerals, and/or medications.

c. Regularly- is receiving something other than breast milk, vitamins, minerals, and/or medications (including e.g., formula, rice cereal) on a regular basis.

VII. Not Breastfeeding to Breastfeeding Category

a.	If the infant is over 6 months and mom is terminated with a Breastfeeding	
	category, reinstate mom.	
	b.iIf mom was terminated with a Not Breastfeeding category mom will ←	Formattee
	need a full recert (If the termination was within the last 30 days	
	proofs can be reused. Anthropometric data is valid for 60 days.)	
c.	If infant is less than 6 months, mom will need to be recertified on the	
	program as breastfeeding (If the recertification is within the last 30 days	
	proofs can be reused. Anthropometric data is valid for 60 days.)	
	 Breastfeeding Category and Description must be changed. 	
	2. In the situation when a mother and infant are certified as Not	
	Breastfeeding and return at a subsequent visit as	
	Breastfeeding, or in the situation when a mother and infant	
	have been identified incorrectly and entered into VISION,	
	use the following steps:	
	 Add a row to the Breastfeeding Panel for the infant 	
	and update the description of the infant's	
	breastfeeding status.	
	 Choose Prim Excl/No F Pkg if the infant has received 	
	formula/foods previously and you are switching to a	
	form of Exclusive Breastfeeding.	
	c. System will force you to put in either ←	Formattee
	formula or food when Prim Exclu/No F Pkg is	
	selected.	
	d. Select formula rarely and enter a comment in the care	
	plan. If Part BF, choose Part BF.	
	e. Complete the Breastfeeding Screen.	
	f. Create a new nutrition interview for the infant and	
	answer "Yes" to the question "Is the infant currently	
	breastfeeding?". Note: the interview questions will	
	change from Nutrition Practices (Not Breastfeeding)	
	to Nutrition Practices (Breastfeeding).	

- 3. It is important to follow the steps listed below for the mother to change her category:
 - Access the Certification panel, create a new record and terminate the participant's certification with the appropriate termination reason (Postpartum to Breastfeeding) and with a certification effective date of today's date.
 - 5. Under the Application panel, select New to create a new application.
 - Access the Participant Category panel and create a new category record (Breastfeeding) for the participant.
 - 7. Continue with the certification for the mother only. Complete all required information for certification.
- VIII.
 Breastfeeding Category and Description must be changed < 6 months: in</th>

 the situation when a mother and infant are certified as breastfeeding and

 return at a subsequent visit as not breastfeeding, or in the situation when

 a mother and infant have been identified incorrectly and entered into

 VISION. Use the following steps:
 - i. Create a new Nutrition Interview for the infant and respond No to the question, Is the infant currently breastfeeding? Note: the interview questions will change from Nutrition Practices (Breastfeeding) to Nutrition Practices (Not Breastfeeding). Add a row to the Breastfeeding Panel for the infant and update the description of the infant's breastfeeding status. Note: this will give you a pop-up box saying "Are you sure you want to continue with the automatic participant category update for the breastfeeding woman associated with the infant?" Select Yes. This will give an automatic participant category update for the breastfeeding mother (changes her to not breastfeeding or terminated). Fill in the rest of the pertinent information in the Breastfeeding Panel.
 - b. Refer to the "Food Package" policy document for additional information.

IX. Pregnant to Breastfeeding or Not Breastfeeding/Postpartum Category:

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- a. Access the Certification screen and terminate the participant's certification with the appropriate termination reason (e.g., pregnancy ended) and with a certification effective date of today's date.
- b. Create new application
- c. Access the Participant Category screen and create a new category record for the participant.
- d. Continue a certification for the new category.
- X. Breastfeeding or Not Breastfeeding to Pregnant Category:
 - a. Access the Certification screen and terminate the participant's certification with the appropriate termination reason and with a certification effective date of today's date.
 - b. Create new Application.
 - c. Access the Participant Category screen and create a new category record for the participant.
 - d. Continue a certification for the new category.